

Elverado CUSD 196 Remote Learning Plan

Elverado High School

- Teachers will provide instruction through a technology based platform (ie Google Classroom), or paper copies
- Teachers should be available via, email, messenger, etc from 8:00 am - 1:00 pm.
- Lessons should be reasonably equivalent to a class session.
- Online assignments due dates will be set by each individual teacher.
- Paper copied assignments will be available for pick up at EHS each Friday between 8:00 am and 2:00 pm.
- Assignments can be turned in to teachers the following ways:
 - Email to the teacher
 - Shared Google Document
 - Take a picture and share with teacher
 - Mail to: Elverado High School, 514 S. 6th Street, Elkhville, IL 62932
 - Homework drop-off at the High School each **Friday** between 8:00 am and 2:00 pm.
- Other arrangements to pick up or drop off work can be made by contacting the EHS office between 8:00 am and 2:00 pm.

Elverado Jr High School

- Teachers will provide instruction through a technology based platform (i.e.: Google Classroom), or paper copies.
- School Social Workers will contact families on their caseload to provide needed services and provide all students with Social/Emotional lessons for students and families.
- Teachers should be available via, email, messenger, etc from 8:00 am - 1:00 pm.
- Lessons should be standards based and reasonably equivalent to a class. session, allowing for approximately 120 minutes of classwork/instruction per day, five days a week.
- Assignments may be sent to teachers, per individual instructions:
 - Email
 - Shared Google Document
 - Take a picture of completed assignment and share with teacher
 - Mail to: EJHS, 190 Harrison, Vergennes, IL 62994
 - Friday homework drop off at the EJHS lobby from 8am-2pm
 - Other arrangements may be made by contacting the Jr. High Office.

Elverado Intermediate School

- Teachers will provide instruction through a technology based platform (i.e.: Google Classroom), or paper copies.
- School Social Workers will contact families on their caseload to provide needed services and provide all students with Social/Emotional lessons for students and families
- Teachers should be available via, email, messenger, etc from 8:00 am - 1:00 pm.
- Lessons should be standards based and reasonably equivalent to a class session, allowing for approximately 120 minutes of classwork/instruction per day, five days a week.
- Assignments may be sent to teachers, per individual instructions:
 - Email
 - Shared Google Document
 - Take a picture and share with teacher
 - Mail to: EJHS, 190 Harrison, Vergennes, IL 62994
 - Friday homework drop off at the EJHS lobby from 8am-2pm
 - Other arrangements may be made by contacting the Jr. High Office

Elverado Primary School

- Teachers will provide instruction through a technology based platform (ie Google Classroom, Class Tag, You Tube Video, etc), paper copies with detailed instructions for completion and returning, or a combination of both.
- Teachers should be available via, email, messenger, and or by phone, etc from 8:00 am - 1:00 pm.
- Effort should be made to contact all students (families) each week at a minimum. Frequent contact and interaction with as many students as possible is encouraged.
- Lessons should be reasonably equivalent to a class session with a maximum workload for K-2 students of 90 minutes per day and each activity not exceeding 15 minutes.
- Assignments will be collected in the following ways:
 - Email with parents
 - Pictures of work sent to a teacher
 - Online programs, shared google doc, or similar
 - Handed in through bus routes or school drop off on Fridays.
 - In the case where one of these is not possible, please contact the EPS office.

Assignment Grading

- Assignments will be graded.
- Students will be given the opportunity to redo and submit any work that receives a grade lower than their average.

Staff Expectations

- Certified staff must be available to students, parents, and administration from 8:00 am to 1:00 pm during all days of Remote Instruction.
- Certified staff must be available, but it may be from home or their classroom.
- Certified staff will check-in with their building principal throughout closure.
- Certified staff will check email daily and respond upon request.
- Certified staff will notify building principals if they are unavailable to maintain contact with students (e.g.: illness of self or family member, appointments).

Special Education Teachers

- Special Education and 504 students will be provided the same accommodations and modifications as outlined in their IEP. Special Education teachers will work with their general education staff to determine the appropriate modifications for any remote instruction materials.
- Special Education teachers will contact families to determine the appropriate methods to provide help during the assigned work times.
- Help may be provided via email, school phone, skype, Google classroom, etc.
- IEP Staffings, with parent agreement, will be conducted via Teleconference or Videoconference.

Educational Support Staff

- Assignments may vary depending on the nature of the closure, and the needs of the district.
- Secretarial staff may work from the school office or their home. Working from home will require a work schedule approved by their building principal.
- Paraprofessionals, Kitchen Staff, Bus Drivers, Bus Aides, and Custodians may be offered opportunities to work on site when approved by their supervisor.

Return to the Classroom

- Any completed work from the closure can be turned in upon return to the classroom.
- Upon students' return to the classroom, students will be assessed to determine skill acquisition or mastery of learning objectives to drive instruction moving forward.

Due to circumstances related to the COVID-19 Pandemic it may become necessary to amend or revise this plan when needed.